

VICTORIAN ADJUDICATION APPLICATION FORM

The claimant applies for adjudication under the *Building and Construction Industry Security of Payment Act 2002* (Vic) for the claim below. The documents attached to or submitted with this application form part of this application.

CLAIMANT:

Claimant Company Name: (or sole trader, partnership or trustee)					
Claimant Contact:	Title		First name		Last Name
ABN:			ACN:		
Business Address:					
Suburb:			State:		Postcode:
Telephone:	Area Code		Mobile:		
Email:					
Business Type:	Head Contractor Major Subcontractor Trade Contractor Project Manager	Developer Supplier Consultant Manufacturer	Business Structure:	Pty Ltd Company Ltd Company Partnership Sole trader Trust	Incorporated Assoc. Local Government State Government Comm Government Other

RESPONDENT:

Respondent Name:					
Respondent Contact:	Title		First name		Last name
ABN:			ACN:		
Address:					
Suburb:			State:		Postcode:
Telephone:	Area Code		Mobile:		
Email:					
Business Type:	Head Contractor Major Subcontractor Trade Contractor Project Manager	Developer Supplier Consultant Manufacturer	Business Structure:	Pty Ltd Company Ltd Company Partnership Sole trader Trust	Incorporated Assoc. Local Government State Government Comm Government Other

CONTRACT:

Contract Date (date of oral/written agreement to undertake construction work/supply goods and services):		Contract number:	(If applicable)
Project Location Address:			
Project Name:		Project Location Postcode:	
Type of construction work or related goods & services:		Date to which construction work or related goods & services calculated:	

PAYMENT CLAIM:

Payment Claim Date:	(Date served on Respondent)	Payment Claim Amount:	(incl. GST)
Payment Schedule Date:	(If provided, date schedule received by Claimant)	Payment Schedule Amount:	(incl. GST)
If schedule not received, date s18(2) notice served:		Total amount(s) received: (Since service of Claim)	(incl. GST)
Due Date for payment:			

PERFORMANCE SECURITY CLAIM:

Performance Security Claim Date:	(Date served on Respondent)	Performance Security Claim Amount:	(incl. GST)
Performance Security Schedule Date:	(If provided, date schedule received by Claimant)	Performance Security Schedule Amount:	(incl. GST)
If schedule not received, date s18A(2) notice served:		Total amount(s) released: (Since service of Claim)	(incl. GST)
Due Date for release of Performance Security:		Type of performance security claimed:	(e.g. Retention/Performance Security/Bank Guarantee.)

IMPORTANT: The Claimant MUST serve a copy of the Adjudication Application on the Respondent within 3 business days after lodging the application with Adjudicate Today.

Date

Print name of Claimant /Claimant representative

Signature of Claimant /Claimant representative

NSW Suite 2 Mona Vale Business 90 Mona Vale Road Mona Vale NSW 2103 nsw@adjudicate.com.au	QLD Level 18 324 Queen Street Brisbane City Qld 4000 qld@adjudicate.com.au	VIC Level 27 101 Collins Street Melbourne Vic 3000 vic@adjudicate.com.au	ACT Level 1 The Realm 18 National Circuit Barton ACT 2600 act@adjudicate.com.au	TAS Level 6 Reserve Bank Building 111 Macquarie Street Hobart Tas 7000 tas@adjudicate.com.au	SA Level 30 Westpac House 91 King William Street Adelaide SA 5000 sa@adjudicate.com.au	WA Level 28 AMP Tower 140 St Georges Terrace Perth WA 6000 wa@adjudicate.com.au
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Adjudicate Today Pty Ltd Phone: 1300 760 297 Fax: 1300 760 220 ABN 39 109 605 021 www.adjudicate.com.au

DOCUMENT	Tab/Page #
Adjudication Application Form	
Written Submissions	
Payment Claim and/or Performance Security Claim (<u>including</u> any attachments)	
Evidence of service of Payment Claim and/or Performance Security Claim <i>Evidence showing the date and method by which the Claimant served the Claim on the Respondent.</i>	
Section 18(2) and/or Section 18A(2) Notice (if applicable)	
Evidence of service of Section 18(2) and/or Section 18A(2) Notice <i>Evidence showing the date and method by which the Claimant served the Notice on the Respondent.</i>	
Payment Schedule or Performance Security Schedule (if served)	
Evidence of service of Payment Schedule or Performance Security Schedule <i>Evidence showing the date and method by which the Claimant received the Schedule from the Respondent.</i>	
Construction Contract	
Supporting Documents	