Section 28P of the Building and Construction Industry Security of Payment Act 2002 (Vic) (‘the Act’) refers to the consequences of the Claimant not paying a review adjudication amount. If the Claimant fails to pay the whole or any part of the amount payable under a review determination in accordance with section 28N, the Respondent may request Adjudicate Today to provide an adjudication certificate under section 28Q. The Respondent requests Adjudicate Today to provide a Review Adjudication Certificate under section 28Q of the Act. Adjudicate Today is the Authorised Nominating Authority to whom the review adjudication application was made.

The fee to issue a Review Adjudication Certificate is dependent on the determined amount.

<table>
<thead>
<tr>
<th>Adjudicated amount</th>
<th>Fee (inc. GST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to $10 000</td>
<td>$110</td>
</tr>
<tr>
<td>$10 001 to $40 000</td>
<td>$330</td>
</tr>
<tr>
<td>$40 001 to $750 000</td>
<td>$550</td>
</tr>
<tr>
<td>over $750 000</td>
<td>$825</td>
</tr>
</tbody>
</table>

The fee must accompany this request and is recoverable from the Claimant in the same proportion as the Review Adjudicator determined is payable by the Claimant.

**Section 1 (Mandatory)**

Adjudication Application Reference Number: ____________________________________________

Respondent’s Name: _________________________________________________________________

Respondent’s ACN: ______________________________ or ABN: ______________________________

Respondent’s Address: _______________________________________________________________

Claimant’s Name: __________________________________________________________________

Claimant’s ACN: ___________________________ or ABN: ______________________________

Claimant’s Address: __________________________________________________________________

Review Adjudicator: __________________________________________________________________

Date of Review Adjudication: ___/___/___

Date when review adjudicated amount became payable (determined by the Review Adjudicator): ___/___/___

Date when review determination was served on the Claimant: ___/___/___
Section 2 (Optional)
The Respondent is entitled to recover the Claimant’s share of any adjudication fee paid by the Respondent but not reimbursed by the Claimant (‘the unpaid share’). In order to recover the unpaid share, please provide the following particulars:

Fees and expenses

Review Adjudicator: $ ____________
(nb: Please note that the fee payable to issue the Adjudication Certificate cannot be included in the Certified Amount.)
Total: $ ____________

Proportion which the Review Adjudicator determined must be paid by the Claimant: ________%

Amount paid by the Respondent

To the Review Adjudicator: $ ____________
Total: $ ____________

Amount paid by the Respondent on account of the Claimant’s share of the review adjudicator fees

To the Review Adjudicator: $ ____________
Total: $ ____________

The unpaid share to be certified: $ ____________

Payment

Please complete the section below to indicate how your payment will be made. Please note that payment must clear in the Adjudicate Today bank account before the certificate can be issued.

Please select:

☐ A cheque for $ ________________ will be posted to the Adjudicate Today head office at:
   Suite 2, MVB, 90 Mona Vale Road, MONA VALE NSW 2103
☐ The funds will be transferred via electronic transfer into the following account:
   BSB: 082 294 Account number: 571 500 017 Account name: Adjudicate Today Pty Limited
   The transfer receipt will be either faxed to 1300 760 220 or emailed to vic@adjudicate.com.au
☐ Please bill $ ________________ to the following credit card.
   Please select: ☐ MasterCard ☐ VISA

Cardholder Name (as it appears on the card): _____________________________________________
Card Number: ______________________________________________________________________
Expiry date: ____________ Signature: __________________________________________________
The address that the Review Adjudication Certificate should be express posted to

Should the Review Adjudication Certificate be express posted to the address shown on page 1 of the application? ☐ Yes ☐ No

If No: Please provide the correct postal address:

Company name: ____________________________ Contact name: ____________________________

Phone: ____________________________ Address: ____________________________

Suburb: ____________________________ State: ________ Postcode: ________

Declaration

I am the Respondent/an officer of the Respondent authorised to make this application on behalf of the Respondent. I certify that the particulars provided in this application and attachments are true and correct and that copies attached are true copies of the original documents.

Signature: ____________________________________________  Date: ____/____/____

Print Name:  __________________________________   Title:  _____________________________

Contact phone number: ____________________________
REVIEW ADJUDICATION CERTIFICATE
Notes for guidance of the Respondent (Review Applicant)

Section 1

1. The request must be lodged with Adjudicate Today.
2. The request cannot be made before the expiration of 5 business days after the Review Adjudicator’s determination is given to the Claimant or if the Review Adjudicator determines a later date, that later date.
3. The request cannot be made unless the whole or part of the review determination amount remains unpaid at the date of the request.
4. The request must be accompanied by the fee charged by the Adjudicate Today for issue of the review adjudication certificate.

Section 2

1. If the Respondent has paid the Claimant’s share (or part of the Claimant’s share) of the review adjudication fees, the Respondent should complete Section 2 and provide the Adjudicate Today with proof of payment.
2. Proof of payment may be the Adjudicate Today receipt, a statement by the Respondent’s accountant, a statutory declaration or a statement by a person who is able to certify as to payment and non reimbursement.

Declaration

1. The Respondent must complete the declaration at the foot of the application form.
2. If the Respondent is a company then an officer duly authorised by the company should complete the application form.
3. This application can be made by post, fax or electronically.

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