

# BUILDING & CONSTRUCTION INDUSTRY SECURITY OF PAYMENT ACT 2002 VICTORIA FLOWCHART



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Pink background on flowchart  
= Payment Schedule NOT served process

Blue background on flowchart  
= Payment Schedule served process

Claimant prepares & serves Payment Claim on or from a Reference Date

Respondent has 10 business days after receipt of the Payment Claim (or shorter period if provided by construction contract) to prepare & serve a Payment Schedule



**Adjudication Determination**  
The Adjudicator has 10 business days from the date of the Adjudicator's acceptance of the Adjudication Application to determine it. If the Adjudication Response includes new reasons for withholding payment, not included in the Payment Schedule, the Adjudicator must serve a notice on the Claimant setting out the new reasons and providing 2 business days for the Claimant to lodge a response.  
Time may be extended for a maximum of 5 business days by the Claimant

In limited circumstances, either party may apply for a Review of the Adjudication Determination

Respondent must pay any adjudicated amount either within 5 business days of service of the Determination on the Respondent or by Due Date for Payment, whichever is the later



Legend for Flowchart Activities:

- Pink background = Payment Schedule NOT Served process
- Blue background = Payment Schedule Served process
- Light yellow background = Adjudication & Enforcement process
- Claimant Action
- Respondent Action
- Major Milestone